

Minutes
Douglas-Cherokee Economic Authority, Inc.
Board of Directors
November 10, 2015

Members Present

Bill Brittain	Conlie Rasnake
Roy Inman Jr.	Michael Collins
Linda Branam	Barbara Mason
Rene Tabor	Terry Wolfe
Jim Clawson	Wayne Helton
Ann Montgomery	Lane Wolfenbarger
Eddie Villa	Nancy Farris
Bettye Carver	Sherrie Patterson
Jan Brockwell	

Members Not Present

Joe Burns	Buster Norton
Charlotte Tweed	Donna Stansberry
Elaine Smith	Joe Benthall
Pam Lowe	Scott Tipton
Rebecca Trosclair	Roxanne Bowen

Douglas-Cherokee Economic Authority held its Annual Board of Directors' Meeting on November 10, 2015 at the First Presbyterian in Morristown.

Ms. Tabor called the meeting to order and asked for approval of the minutes from the September 10, 2015 meeting. Mr. Collins made the motion for approval and Mr. Wolfe seconded the motion. The motion carried.

Ms. Luker stated the financial reports were mailed to the members. She also informed the Board of the Workforce Innovation and Opportunities Act. The Agency would like to apply for these funds. The grant will cover 10 counties. Ms. Luker requested approval to apply for the grant and for other grants as they become available. Ms. Tabor asked for approval of the financial reports and agency business. Mr. Brittain made the motion for approval and Mrs. Farris seconded the motion. The motion carried.

The Executive and Finance Committees did not meet.

The Governance Committee reviewed the Program Reports. The Committee recommended approval of the Needs Assessment. They also recommended the Bylaws as changed to be adopted. Ms. Tabor asked for approval of the Governance Committee report. Mrs. Mason made the motion for approval and Mr. Inman seconded the motion. The motion carried.

Ms. Kay Hale presented the Head Start Committee report. The Committee reviewed the Curriculum Information and the School Readiness Information and Plan. The Committee also recommended approval of applying for a TML Grant which will off-set the cost of motor vehicle checks on staff. Ms. Tabor asked for approval of the Head Start Committee report. Mr. Wolfe made the motion for approval and Mr. Inman seconded the motion. The motion carried.

Ms. Luker presented the Nominating Committee report. The Committee recommended the Board re-elect existing Board Members. The Committee requested the staff hold elections for Representatives of Low-Income in Cocke, Jefferson, Monroe and Sevier Counties before the January 2016 meeting. The Committee also recommended election of the Board Officers as follows: Rene Tabor, Chair; Michael Collins, Vice-Chair; and Roxanne Bowen, Secretary/Treasurer. Ms. Tabor asked for approval of the Nominating Committee report. Mr. Brittain made the motion for approval and Mr. Wolfe seconded the motion. The motion carried.

The Personnel Committee reviewed and recommended approval of the Employee Handbook changes regarding background checks and benefits eligibility. The Committee also reviewed the bids for health insurance. Ms. Tabor asked for approval of the Personnel Committee report. Ms. Montgomery made the motion for approval and Mrs. Farris seconded the motion. The motion carried.

There was no further business. The meeting was adjourned.

Roxanne Bowen, Secretary