

**Minutes**  
**Douglas-Cherokee Economic Authority, Inc.**  
**Board of Directors**  
**January 8, 2015**

Members Present

Mike Collins	Roy Inman
Barbara Mason	Conlie Rasnake
Ann Montgomery	Scott Tipton
Elaine Smith	Jim Clawson
Bill Brittain	Terry Wolfe
Pam Lowe	Donna Stansberry
Rene Tabor	Joe Benthall

Members Not Present

Bettye Carver	Linda Branam
Buster Norton	Melissa Carson
Charlotte Tweed	Lane Wolfenbarger
Nancy Farris	Sherrie Patterson
Maria Rangel	Roxanne Bowen

Douglas-Cherokee Economic Authority held a Board of Directors' Meeting on January 8, 2015 at the central office in Morristown.

Ms. Tabor called the meeting to order and asked for approval of the minutes from the November 13, 2014 Annual Board meeting. Ms. Mason made the motion for approval and Ms. Montgomery seconded the motion. The motion carried.

Ms. Luker presented the Financial Reports/Agency Business. Ms. Tabor asked for approval of the Financial/Agency Business report. Ms. Carson made the motion for approval and Ms. Carver seconded the motion. The motion carried.

Ms. Luker presented the Funding Applications/Programs Update. Adult Education has been extended for another year. The Agency has applied for supplemental State Education money for the Afterschool programs.

Mr. Eric Dupree from Western Kentucky T/TA presented Board Governance training.

Ms. Luker presented the Executive Committee report. The committee recommended approval to the Board of the Authorization to Sign Documents policy. Ms. Tabor requested approval of the Executive Committee report. Mr. Collins made the motion for approval and Ms. Stansberry seconded the motion. The motion carried.

Ms. Luker presented the Finance Committee reported. The committee recommended approval to the Board of the IRS 990, the Accounting Policies and Procedures and the Agency's Risk Assessment. Ms. Tabor requested approval of the Finance Committee

report. Ms. Mason made the motion for approval and Mr. Benthall seconded the motion. The motion carried.

Ms. Luker presented the Governance Committee report. The committee recommended approval to the Board of the Board Meeting Schedule and the National Performance Indicators. The committee also reviewed the Program reports. Ms. Tabor asked for approval of the Governance Committee report. Ms. Stansberry made the motion of approval. Ms. Montgomery seconded the motion. The motion carried.

Ms. Kay Hale presented the Head Start Committee report. The committee discussed the community assessment data. The Committee recommended approval to the Board of the New Admin Policy Section 1.33 pertaining to video cameras. Ms. Tabor asked for approval of the Head Start Committee report. Mr. Inman made the motion for approval and Mr. Benthall seconded the motion. The motion carried.

The Nominating Committee recommended election of two new Board members- Jim Clawson and Joe Burns. Ms. Tabor requested approval of this recommendation. Mr. Brittain made the motion of approval and Ms. Montgomery seconded the motion. The motion carried.

The Personnel Committee did not meet. Susan informed the Board that the Agency has been able to offer life insurance to the full-time employees.

The Rental Management Committee did not meet, but Susan pointed out the picture of McElhaney Glen.

There was no further business. The meeting was adjourned.

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Roxanne Bowen, Secretary